



"The City with a Heart"

Rico E. Medina, Mayor
Laura Davis, Vice Mayor
Marty Medina, Councilmember
Irene O'Connell, Councilmember
Michael Salazar, Councilmember

AGENDA

SAN BRUNO CITY COUNCIL

[View Full Meeting](#)

July 24, 2018

7:00 p.m.

Meeting Location: San Bruno Senior Center, 1555 Crystal Springs Road, San Bruno, CA

City Council meetings are conducted in accordance with Roberts Rules of Order Newly Revised and City Council Rules of Procedure. All regular Council meetings are recorded and televised on CATV Channel 1 and replayed the following Thursday, at 2:00 pm. Recordings of the City Council meetings are available for listening at the City Clerk's Office and video of the City Council meetings may be viewed at www.sanbruno.ca.gov. Audio CDs with recordings of City Council meetings may be purchased at the City Clerk's office, or may be listened to at the San Bruno Library. In compliance with the Americans with Disabilities Act, individuals requiring reasonable accommodations or appropriate alternative formats for notices, agendas and records for this meeting should notify us 48 hours prior to meeting. Please call the City Clerk's Office 650-616-7058, or email your request to Melissa Thurman, City Clerk at mthurman@sanbruno.ca.gov.

Thank the San Bruno Garden Club for providing the floral arrangement.

1. CALL TO ORDER:

2. ROLL CALL/PLEDGE OF ALLEGIANCE:

3. [ANNOUNCEMENTS:](#)

- a. The Regular City Council Meeting of August 14, 2018 is cancelled. The only regular City Council meeting in August will be held on August 28, 2018.
- b. The Beautification Task Force is accepting nominations for the Annual Beautification Awards Program. Applications can be found on the website as well as in the City Clerk's office. The deadline is Friday, August 17, 2018 at 5:00 p.m.
- c. The City of San Bruno will host National Night Out on Tuesday, August 7, 2018 from 6:00 – 8:00 p.m. at Grundy Park. Please visit the City website for more information.
- d. The City of San Bruno will host an opportunity for residents in the Belle Air Neighborhoods to meet FEMA representatives to learn about flood insurance requirements for properties in the new flood hazard zone. The community meeting will be held on August 27, 2018 from 6:00 p.m. to 8:00 p.m. Notices will be sent to the affected residents as the meeting location has yet to be determined.

4. [PRESENTATIONS:](#)

- a. Swearing In of Newly Appointed Committee Members.

5. CONSENT CALENDAR: All items are considered routine or implement an earlier Council action and may be enacted by one motion; there will be no separate discussion, unless requested.

- a. **Approve:** Minutes of Regular City Council Meeting of July 10, 2018.

- b. **Approve:** Accounts Payable of July 2, 9 and 16, 2018.
- c. **Approve:** Payroll of June 29, 2018.

- d. Waive Second Reading and **Adopt** Ordinance Regulating Cultivation and Prohibiting the Manufacture, Processing, Laboratory Testing, Labeling, Storing, Wholesale, and Retail Distribution of Non-Medical Cannabis.
- e. **Adopt** Resolution Amending the City Classification Plan by Adopting Revised Position Description for Building Inspector I/II and Salary Range for Building Inspector II.
- f. **Approve** the Extension of Traffic Safety & Parking Committee Member Scott Thomas's seat to October 31, 2022.

6. PUBLIC HEARING:

- a. Receive Staff Report and Presentations Regarding an Appeal of the Planning Commission's Decision to Approve a Conditional Use Permit (UP17-025) for Installation of a New Wireless Antenna on an Existing Utility Pole Located at 123 Elm Avenue, and Continue Matter for Deliberation and Decision.

Schedule for item presentations:

- 1. Staff report presentation—10 minutes
 - a. Staff will provide an oral report that refers to the written staff report and exhibits
- 2. Questions from the Councilmembers to staff
- 3. Appellant's oral presentation - 10 minutes
 - a. Appellant may provide documentary evidence for the City Council's review, and may ask witnesses to provide oral testimony as part of the 10 minutes
- 4. Questions from Councilmembers to appellant
- 5. Applicants oral presentation - 10 minutes
 - a. Applicant may provide documentary evidence for the City Council's review, and may ask witnesses to provide oral testimony as part of the 10 minutes
- 6. Questions from Councilmembers to applicant
- 7. Mayor asks for any public comment on the item
 - a. Comments are limited to 3 minutes per speaker, unless the Mayor determines otherwise based on the number of speakers.
- 8. Staff response, if any, to appellant's presentation - 5 minutes
- 9. City Council consideration of continuing matter to future meeting for deliberation and decision.

7. REPORT OF COMMISSIONS, BOARDS & COMMITTEES:

8. PUBLIC COMMENT ON ITEMS NOT ON AGENDA:

Individuals allowed three minutes, groups in attendance, five minutes. It is the Council's policy to refer matters raised in this forum to staff for investigation and/or action where appropriate. The Brown Act prohibits the Council from discussing or acting upon any matter not agendaized pursuant to State Law.

9. CONDUCT OF BUSINESS:

- a. Approve Design and Adopt Resolution:
 - Authorizing the City Manager to Execute a Construction Contract with K.J. Woods Construction Inc. for the Crystal Springs Road Sewer Replacement Project in the Amount of \$3,348,000 and Approving a Construction Contingency of \$502,200;
 - Authorizing the City Manager to Execute a Contract for Construction Management and Inspection Services with 4Leaf, Inc. in an Amount Not to Exceed \$230,720;
 - Approving a Total Project Budget in the Amount of \$4,469,581; and

- Appropriating an Additional \$1,149,581 from the Wastewater Fund.
- b. [Adopt Resolution Authorizing the City Manager to Execute a Contract with Group 4 for the Recreation and Aquatics Center Project Schematic Design and Construction Drawings in an Amount Not to Exceed \\$5,420,388 to be Funded through a Grant from the San Bruno Community Foundation.](#)
- c. [Receive City Council Subcommittee Report and Adopt Resolution Approving the Subcommittee's Recommended Increase in Fines for Parking Violations Defined in the California Vehicle Code and the San Bruno Municipal Code.](#)
- d. [Adopt Resolutions Authorizing the City Manager to Execute Contract Amendments for Professional Services for the Completion of the Crestmoor \(Glenview\) Neighborhood Reconstruction Project:](#)
 - Resolution Approving a Contract Amendment with BKF Engineers, Inc. for Civil Engineering Services for the Crestmoor Reconstruction Project and Increasing the Contract Amount by \$68,000;
 - Resolution Approving a Contract Amendment with HB Consulting Group, Inc. for Project Management, Contract Administration, and Construction Inspection Services for the Crestmoor Reconstruction Project and Increasing the Contract Amount by \$302,500
- e. [Receive City Council Subcommittee Report and Provide Direction Regarding Proposed City Council Policies Related to City Councilmember Communication and Other Activities.](#)

10. [COMMENTS FROM COUNCIL MEMBERS:](#)

11. CLOSED SESSION:

12. ADJOURNMENT:

The next Regular City Council Meeting will be held on August 28, 2018 at 7:00 p.m. at the Senior Center, 1555 Crystal Springs Road, San Bruno.